INSTRUCTIONS FOR FILLING THE ADMISSION APPLICATION COMPUTER CODING SHEET

- ➤ All columns must be filled in by the candidates only.
- For columns 1, 8, 11, 12, 13, 14, 17, 18, 19, 22, 23 and 24 put a (\checkmark) in the appropriate box.
- For the other columns follow the instructions given below

Column No.

Details

2 - Write the Main subject chosen clearly in **capital letters**

TAMIL, ENGLISH, URDU, HISTORICAL STUDIES,
PUBLIC ADMINISTRATION, ECONOMICS, VAISHNAVISM,
CHRISTIAN STUDIES, CRIMINOLOGY AND POLICE ADMINISTRATION,
TAMIL LITERATURE, MATHEMATICS, GEOGRAPHY, PSYCHOLOGY,
MEDICAL SOCIOLOGY, HOTELAND CATERING MANAGEMENT,
VISUAL COMMUNICATION, BBM BACHELOR OF MULTIMEDIA- ANIMATION,
APPAREL FASHION & DESIGN, NATUROPATHY AND YOGIC SCIENCES,
MUSIC, COMMERCE, PERFORMING ARTS, BANK MANAGEMENT,
CORPORATE SECRETARYSHIP, BUSINESS ADMINISTRATION,
B.Com. COMPUTER APPLICATIONS, B.C.A. COMPUTER APPLICATIONS.

- **3** Enrolment Number (To be assigned by the office)
- **4,5 & 6** Write your name, name of the father / guardian / husband, and mother as applicable. Write only one character per box in the space provided.
 - Example The name AISHWARYA LAKSHMI, K.S. should be filled in as

7 - Example – The Date of Birth 1ST March 1992 should be filled in as

0	1			3		1	9	9	2
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- 9 Furnish the correct address with Pincode to which the communication must be sent. Use the boxes starting from the first position.
- Use the following codes in the box provided

FA – TAMIL

FB - TELUGU

FC - KANNADA

FD – MALAYALAM

FE – HINDI

FF - URDU

FG - SANSKRIT

FH – ARABIC

FI - FRENCH

FJ - COMMUNICATIVE ENGLISH

- 15 State your Religion
- **16** State the Caste as given in the Transfer Certificate
- 20 Mention the Centre code for attending the Personal Contact Programme classes

Note: • Personal Contact Programmes will be organized at the following Centres in Tamil Nadu and Puducherry subject to student strength.

- If the strength is not sufficient in any centre, it will be merged with the centre nearest to it.
- The conduct of PCP classes at these centres is subject to student strength.
- Use the code numbers in the box provided.

2	2	1	AMBUR
2	2	2	CHENGALPATTU
2	2	3	CHENNAI
2	2	4	COIMBATORE
2	2	5	DHARMAPURI
2	2	7	KANCHEEPURAM
2	2	9	KUMBAKONAM
2	3	1	SALEM
2	3	2	TIRUCHIRAPALLI
2	3	3	TIRUVANNAMALAI
2	3	4	TIRUVALLUR
2	3	5	VELLORE
2	3	5	VELLORE VILLUPURAM

- Mention the Code of the Centre (Refer Page No. 60 to 68) at which you propose to collect the study materials.

UNIVERSITY OF MADRAS

INSTITUTE OF DISTANCE EDUCATION
சேர்க்கை விண்ணப்பப் படிவம் /APPLICATION FOR ADMISSION
UNDERGRADUATE COURSES - 2012–2013/2012

APPLICATION NUMBER

	UNDERGRADUATE COURSES - 2012–2013/2012																	
ENROLMENT NUMBER (to be assigned by the IDE office / Co-ordinator, Spot Admission Centre / Study Centre)																		
ACADE	MIC	YEA	AR 20	012-20	13	A	1	2										
CAI	LEN	DAR	YE	AR 20	13	C	1	3										
REGISTRATION FEE Rs. 100/-																		
	(Payment should be made either by Bank Challan / Demand Draft)																	
CAND	CANDIDATE TO FURNISH ALL THE REQUIRED PARTICULARS BELOW IN CAPITAL LETTERS																	
	Candidate to tick (✓) any one of the appropriate boxes for Tuition Fee Consession - (Refer Page No. 53) Women Candidate □ Defence Personnel □ University of Madras Graduate □ Police □ Differently Abled □ Teacher □ Press & Media □											1						
											<u>, </u>							
	Name of the Course applied for I/II/III													TA			IGLIS	
PI	PERSONAL CONTACT PROGRAMME CENTRE												ANGU					
Centre Code											FOUN	DAL	IONC	OURS)E			
STUDY CENTRE / SPOT ADMISSION CENTRE AT WHICH ADMISSION IS MADE										Place	e							
ADDRESS FOR COMMUNICATION (WRITE IN CAPITAL LETTERS)																		
NAME	AME:																	
S/o, D/o, W			:															
Door No. &			:—															
Γown / Villa	ige Po	ost	:														assport	
District			:—												Ga	zetted (Officer	,
State Pin code			:								—— II	NDIA					(IDE) / rith Sea	
Phone (Res)	`		. —					Off										
Mobile	,		:					- O11. -E-Ma										
I. NAME ()ETI	IE A D	DI IC	ANT		(a)		nglish										
as giver (as								ne Reg										
CAPITA						(b)		guage										
2. Name of Guardian				/						•								
3. (a) Date of	of Birt	th as p	per Cl	nristian	era	(b)	(b) Age (c) Sex (Tick ✓)						Nation	ality		5. Re	eligion	
								Mal	e 🔲 /	Female								
5. a) Comm	unity	(Tick	√)					b)) Cast	e				7. Mc	ther T	ongue		
OC / BC	/ N	ивс [/ S	$C \square / S$	Т													
R Physically	Physically Challenged (Tick ✓) Yes No 9. Present Occupation																	

10. Are you undergoing University? If so,	•	College or									
11. The wards of Defershould specify as:	nce Personnel / Ex-Serv	vicemen	(a) Ward of Defence Service Personnel(b) Ward of Ex-Servicemen : Navy / Army / Air force.								
12. Option for B.Music	Candidates :- (a) VOC	AL (b) V	eena (c) Violin	n (d) Flute	(e) Nadhasw	varam 🗌					
13. DETAILS OF EXA	AMINATION PASSED										
Examinations passed with Subjects	Name of the Board / U with the Name of the Sch		Month & Year of Passing								
S.S.L.C. Strikeout whichever is not applicable (State whether it is 10 Years or 11 Years Course)											
P.U.C. / Higher Secondary Strikeout whichever is not applicable (State Whether it is One Year or Two Years Course)											
Diploma Course Strikeout whichever is not applicable (State Whether it is Two Years or Three Years Course)											
	above statement must be Public Relation Office				Registrar/						
of the University that are Station :	(4)	ven above are		. (6) ee to abide by a	ll the Rules and	Regulations					
Date :	1	EOD OFFIC	E USE ONLY	SIGN	ATURE OF THE	APPLICANT					
1. Whether the applica			E USE ONLI								
2. If not, Documents r		10									
(1)	-		(3)								
(=)			CELLATION OR								
3. Thiru/Tmt./Selvi to the De during the Academic Year	gree Course in			. is admitted p							
CO-ORDINA Spot Admission Centre						DIRECTOR					
4. Admission / Cancella	ation Intimation sent of	on									
5. Certificates returne(1) Statement of(4) Birth Certificates	of Marks (2)	S.S.L.C I		(3) (6)	Conduct Certif	iicate					
ASST. /ASST. SECTION C	OFFICER	SECTI	ON OFFICER		ASSISTANT F	REGISTRAR					

STUDY CENTRE / SPOT ADMISSION CENTRE / OFFICE

TO BE FILLED- IN BY THE CANDIDATES SEEKING ADMISSION TO II/III YEAR OF UG/PG COURSE

Name of the candidate	:	
Name of the degree for which admission is sought	:	II/III YEAR OF(WITH SUBJECT)
Name of the College last studied	:	
Name of the University last studied	:	
Pattern of Education undergone by him/her	:	10+2
Pattern of System undergone by him/her	:	Semester / Non-Semester

DETAILS OF THE FIRST/SECOND YEAR EXAMINATION ALREADY APPEARED & PASSED:

Name of the	Code of the	Reg. No.	Month & Year of		ach subject	Secured	RESULT
apers appeared	subject	rtog. rto.	Passing	Maximum	Min.pass	Marks	Passed
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I hereby declare that all the particulars gi	ven above are correct and I agree to	abide by all the rules an	d regulations of
the University that are in force from time to time.			

Date: SIGNATURE OF THE APPLICANT

FOR OFFICE USE ONLY UG-Degree

1. Provisional Admission may be given to Second/Third year

2. Exemption of the following papers may be given to the candidate in which already appeared and passed

Foundation course Core Courses-Main & Allied subjects

First year : Part I Language Paper - I

Part II English Paper-I

Second year : Part I Language Paper - II

Part II English Paper-II

Third Year

3. The candidate has to appear for the following papers as prescribed in the prospectus for the year as per the decision of Chairman BOS

Foundation course Core Courses-Main & Allied subjects

First year : Part I Language Paper - I

Part II English Paper-I

Second year : Part I Language Paper - II

Part II English Paper-II

Third Year :

4. Rs.500/- may be collected from the candidate towards the fee for Readmission.

- 5. Rs.750/- may be collected from the candidate towards the fee for Transfer from other University.
- 6. Rs.100/- may be collected from the candidate towards the fee for exemption
- 7. May be considered/May not be considered for classification
- 8. PCP schedule may be sent along with admission intimation
- 9. Remarks if any:

Asst/ASO (Admn) Section Officer (Admn) Assistant Registrar (UG/PG/LSS)

Thro Eligibility Section

..... may be approved

Asst/ASO(ES) SO(ES) Asst.Regr(GenI) D.R.(Admn)

DIRECTOR

UNIVERSITY OF MADRAS INSTITUTE OF DISTANCE EDUCATION

COMPUTER CODING SHEET

UNDERGRADUATE COURSES 2012-2013 / 2013

1.0	1. Course to which admission is sought (Tick (✓) Appropriate Box)																													
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B.C	Con	1. (B	ank	Ma	anag	geme	ent)		B.	Com	ı. ((Con	npu	ter A	App	lica	atio	ns		∐B	S.Co	m. ((Co	rpor	ate	Sec	retai	ysh	ip)	
B.B.A. B.C.A.																														
2. N	/Iai	n S	ubj	ect	cho	sen	1																							
3. I	3. ENROLMENT NUMBER (to be assigned by the office)																													
Academic Year 2012-2013						A		1	2	2																				
Calendar Year 2013						C		1	3	3																				
4. Name of the Candidate (Write in Capital Letters) (a) in English (b) in the Regional Language																														
(a)																														
(b)	Ī											Ì	Ì					Ī					Ī							Ī
ı	5. Name of Father / Guardian / Husband (Write in Capital Letters) – as per entry in the Transfer Certificate																													
6. N	Tot	her	's N	Van	ne (Wr	ite	in (Capi	ital l	Let	tter	s)																	
					I	Date			Mo	nth				Y	ear															
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9. A	Add	res	s fo	r co	omi	mur	nica	itio	n (d	o no	ot v	vrit	te y	ou	r na	m	e ho	ere	e)			•								
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City	y																								Pin	CO	de			
Phone : Mobile :]	E-N		:																

10. First language chosen under Foundation Course	11. Medium of instruction opted English Tamil								
12. Option for B. Music students Vocal Veen									
13. Nationality Indian Others 1	4. Region Urban Rural								
15. Religion									
16. Caste									
17. Community	SC ST MBC BC OC								
18. Physically challenged	YES NO NO								
19. Are you Employed?	YES NO NO								
20. Centre at which you propose to attend the Personal Contact Programme classes	Name Code No.								
21. Centre at which you propose to collect the study materials (Refer Page No. 60 to 68)	Name Code No.								
22. Are you a ward of a Defence Service Personnel? (Army / Navy / Air Force)	Yes Category No Category								
23. Are you a ward of an Ex-service person?	Yes No No								
24. Tuition Fee Concession Opted? (Candidate to tick (✓) any one of the appropriate boxes- Refer Page No. 53)	Women Candidate Defence Personnel University of Madras Graduate Police Differently Abled Teachers Press & Media								
 Admission of Candidates from Other States Candidates from other states should submit their applications at a the Study Centres of the Institute of Distance Education (IDE), U of Madras listed in the Prospectus, of the State concerned for adn various courses offered by IDE. Applications received by post from the candidates of other State automatically be linked to the IDE Study Centre of the State concerned for the State	Affix Passport Size Photo tates will cerned. here there earby IDE ne courses Affix Passport Size Photo Not to be attested								
Station: Date:	Signature of the Candidate								

ADDRESS SLIP POSTGRADUATE COURSES

Academic Year 2012 - 2013

2 1 Calendar Year 2013 3 1

Affix Passport Size Photo

Not to be attested

	ress) and returned with the completed application form
Please note that the admission intimation, original certificates and	learning materials will be sent only to this address by Postal Service
USE BALL POINT PEN ONLY.	WRITE IN CAPITAL LETTERS
Name :	Name:
Address:	Address:
PIN	PIN
Name :	Name :
Address:	Address:
PIN	PIN
Name :	Name :
Address:	Address:
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DISTANCE EDUCATION SITY OF MADRAS

INSTITUTE OF DISTANCE EDUCATION

IDE FEE COLLECTION ACCOUNT NUMBER

FEE PAYMENT CHALLAN CHENNAI - 600 005.

UNIVERSITY OF MADRAS

IENNAI - 600 005. PAYMENT CHALLAN

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79101000001791 INSTITUTE OF DISTANCE EDUCATION Date: 783493481 **UNIVERSITY OF MADRAS** IDE FEE COLLECTION ACCOUNT NUMBER CHENNAI - 600 005. FEE PAYMENT CHALLAN Consolidated Mark Statement Fee Duplicate Mark Statement Fee Total Verification of Certificate Fee Other Fee (Please Specify) Provisional Certificate Fee Migration Certificate Fee **Particulars** Course of Study Registration Fee Convocation Fee Examination Fee Amount in words (Rupees Tuition Fee INDIAN BANK <u>8</u> Course Subject Branch: Student's Number Fee Code Name Enri. ⋖ B Ш

|| / || / |

Year

Rs.

7910100001791 || / || / | Rs. Year 783493481 Demand Draft Date: Consolidated Mark Statement Fee Total **Duplicate Mark Statement Fee** Verification of Certificate Fee Other Fee (Please Specify) Provisional Certificate Fee Migration Certificate Fee Cash **Particulars** Course of Study Convocation Fee Fee Examination Fee Amount in words (Rupees Registration **Tuition Fee** Nature of Payment (3) INDIAN BANK <u>08</u> Branch Course Subject D.D. No. ... Amount Rs. Student's Number Branch Name Fee Code Enrl. ⋖ B

Authorised Signatory

Note: Separate Challan should be used for each type of payment

Signature of the Candidate / Remitter

For Bank Use Only

Те! :

Signature of the Candidate / Remitter

For Bank Use Only

.. Ы

Signature of the Candidate / Remitter

Rs.

For Bank Use Only

<u>=</u>

Seal / Date

Seal / Date

Authorised Signatory

Note: Separate Challan should be used for each type of payment

Demand Draft

Cash Bank

Nature of Payment (3)

Demand Draft

Cash Bank

Nature of Payment (3)

Amount Rs. Branch

D.D. No.

Amount Rs. Branch

Seal / Date

Authorised Signatory

Note: Separate Challan should be used for each type of payment



Students are Informed to pay fee through anyone of the following designated banks using this challan without any additional charges.

(1) Indian Bank

(through any core banking branches) (2) IOB

(through any core banking branches)

மாணவர்கள் கீழ்க்காணும் ஏதேனும் ஒரு வங்கி மூலம் கூடுதல் கட்டணமின்றி உரிய கட்டணத்தைச் செலுத்துவதற்கு இந்தச் சலானைப் பயன்படுத்தலாம்

(1) இந்தியன் வங்கி

(கணினி இணைப்பு வசதி கொண்ட வங்கிக் கிளைகள் மூலம்)

(2) இந்தியன் ஓவர்சீஸ் வங்கி

(கணினி இணைப்பு வசதி கொண்ட வங்கிக் கிளைகள் மூலம்)

Remittance by Demand Draft may be mailed, delivered to IDE, University of Madras.

கேட்பு வரைவோலை மூலம் கட்டணம் செலுத்துவோர் நேரடியாக / தபால் மூலம் சென்னைப் பல்கலைக்கழகத் தொலைதூரக் கல்வி நிறுவனத்தில் சேர்த்திடவும்

Students are informed to keep this portion of the challan safely till the completion of the course of study. மாணவர்கள், சலானின் இப்பகுதியை படிப்பு

முடியும் வரை பத்திரமாக வைத்திருக்கவும்.

Students are informed to send or handover this portion of the challan to

The Director Institute of Distance Education University of Madras, Chepauk, Chennai - 600 005. மாணவர்கள், சலானின் இப்பகுதியை

இயக்குநர் தொலைதூரக் கல்வி நிறுவனம் சென்னைப் பல்கலைக்கழகம் சேப்பாக்கம்,

சென்னை - 600 005.

என்ற முகவரிக்கு அனுப்பி வைக்கவும் அல்லது நேரடியாகச் சமர்ப்பிக்கவும்.

Particulars	Rs.
1000 X	
200 X	
100 X	
20 X	
20 X	
10X	
5X	
Total	